

sl. 6c

**GOVERNMENT OF MEGHALAYA  
HOUSING DEPARTMENT**

No.Housing 7/2017/6.

Dated Shillong the 12<sup>th</sup> September, 2018

**OFFICE MEMORANDUM**

Pending finalization of the Integration of Statistical Posts by the Planning Department, the Governor of Meghalaya is pleased to order that the following procedure should be followed in the matter of recruitment to various Statistical posts under the control of the Housing Department with immediate effect :-

1. **Assistant Research Officer** – Appointment to the post of Assistant Research Officer shall be made by promotion from amongst the member of the service in the post of Research Assistant who have rendered not less than 3 (three) years of continuous service as Research Assistant in the Housing Department on the first day of the year in which the selection is made. Provided that no persons shall be eligible for consideration for promotion unless he hold a Bachelor Degree in Arts, Science or Commerce from any recognized University.

If no suitable departmental candidate is available for promotion, the post will be filled up by deputation from other Meghalaya Government Department having the qualification and experience prescribed for promotion of Departmental incumbents.

2. **Research Assistant** – Appointment to the post of Research Assistant will be made by direct recruitment through M.P.S.C. from amongst candidates who hold a Bachelor's Degree in Arts/Science/Commerce from any recognized University.
3. **Appointing Authority** : (1) The Appointing Authority to the post of Assistant Research Officer shall be the Administrative Department – Housing.  
(2) The Appointing Authority to the post of Research Assistant shall be the Head of Department – Director of Housing.
4. **Research Assistant** – For the purposes of appointment by promotion to the post of Assistant Research Officer there shall be Departmental Promotion Committee consisting of the following members :-

- |   |   |                  |
|---|---|------------------|
| 1. Principal/Commissioner & Secretary/<br>Secretary,<br>Housing Department  | - | Chairman         |
| 2. Commissioner & Secretary,<br>Finance Department or his<br>Representative | - | Member           |
| 3. Commissioner & Secretary,<br>Personnel & AR (A) Department               | - | Member           |
| 4. Under Secretary,<br>Housing Department                                   | - | Member Secretary |
| 5. Director of Housing  | - | Member           |

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- The Committee may invite any other person to attend its meeting as and when considered necessary.
5. the number of posts with scale of pay is indicated in the Annexure – I.
  6. This order shall remain in force till the promulgation of the Service Rules.

Sd/-

(Smti M. N. Nampui, IAS)  
 Secretary to the Government of Meghalaya,  
 Housing Department.

Memo No. Housing 7/2017/ 6-A  
 Copy to :-

Dated Shillong the 12<sup>th</sup> September, 2018.

1. The P.S. to the Hon'ble Minister in-charge Housing for kind information of the Minister.
2. The P.S. to the Chief Secretary, Government of Meghalaya, Shillong, for kind information of the Chief Secretary.
3. P.A. to Secretary, Housing Department for kind information of the Secretary.
4. The Under Secretary to the Government of Meghalaya, Personnel & AR (A) Department for kind information.
5. The Under Secretary to the Government of Meghalaya, Planning Department for kind information.
- ✓ 6. The Director of Housing, Meghalaya, Shillong, for kind information.

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*Hemraj*  
 Under Secretary to the Govt. of Meghalaya,  
 Housing Department.

Directorate of Housing  
 Meghalaya, Shillong.  
 RECEIPT No. 450  
 DATE 13/9/18